



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014- 2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant) Erasmus code	Heinrich Heine University Düsseldorf International Office 40204 Düsseldorf
Contact details (Erasmus Institutional Coordinator and Departmental Coordinator)	D DUSSELD 01 <u>Institutional Coordinator:</u> Ms. Dr. Anne Gellert Tel: +49 (0) 211 81 14107, Fax: +49 (0) 211 81 11334 erasmusagreements@hhu.de <u>Departmental Coordinator:</u> Prof. Dr. Stefan Biesterfeld Tel: +49 (0) 211- 81 - 18346 Email: stefan.biesterfeld@med.uni-duesseldorf.de
Website (eg. Of the course catalogue)	www.uni-duesseldorf.de
Name of the institution (and department, where relevant) Erasmus code	KOCAELI UNIVERSITY International Relations Office TR KOCAELI02
Contact details (Erasmus Institutional Coordinator and Departmental Coordinator)	<u>Institutional Coordinator</u> Prof. Dr. Serdal PAMUK Tel: +902623031332 Fax: +902623031044 spamuk@kocaeli.edu.tr <u>Departmental Coordinator</u> Prof. Dr. Sila AKHAN Tel: +902623037563 Fax: +902623031044 cerinakhan@yahoo.com.tr , koutiperasmus@gmail.com
Website (eg. Of the course catalogue)	http://tip.kocaeli.edu.tr/int/EducationalPrograms.php

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies <i>[total number of months of the study periods or average duration²]</i>	Student Mobility for Traineeships
D DUSSELD 01	TR KOCAELI02	0912	Medicine	1 st , 2 nd	3 X 6 months [= 18 total]	-
TR KOCAELI02	D DUSSELD 01	0912	Medicine	1 st , 2 nd	5 X 6 months [= 30 total]	-

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching <i>[total number of days of teaching periods or average duration²]</i>	Staff Mobility for Training
D DUSSELD 01	TR KOCAELI02	0912	Medicine	2 person, 1 week	1 person, 5 days
TR KOCAELI02	D DUSSELD 01	0912	Medicine	2 person, 1 week	1 person, 5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
D DUSSELD 01		German		B1	B2
TR KOCAELI02		English		B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution:

D. Additional requirements

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
D DUSSELD 01	April, 15 th (Nomination) July, 15 th (Application)	November, 15 th (Nomination) January, 15 th (Application)
TR KOCAELI02	September - February	February – June

[* to be adapted in case of a trimester system]

- The receiving institution will send its decision within 3 weeks.
- A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
- Termination of this Agreement or Changes in the data set above can be amended annually, if communicated before January 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

¹For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

F. Information

D DUSSELD 01		
WWW for Incoming Students	http://int.kocaeli.edu.tr/int/studentexchange.php	http://www.hhu.de/erasmus-incomings
WWW Course Catalogue	http://tip.kocaeli.edu.tr/int/EducationalPrograms.php	https://lsf.verwaltung.uni-duesseldorf.de/
Housing ²	http://ogr.kocaeli.edu.tr/KOUBS/akts/ogrenci.cfm?Dilid=1&selection=71D228435D62B17CE843DA165C5E249A	http://www.hhu.de/erasmus-incomings
Contact details	International Relations Unit Phone: +90(262) 303 13 24 Email: inerasmus@kocaeli.edu.tr	Ms. Sabrina Sandmann (outgoings): e-mail: outgoings-europa@hhu.de , phone: ++49-211-81-10220 Ms. Monika Lent-Öztürk (incomings): e-mail: incomings@hhu.de , phone: ++49-211-81-10726
WWW Visa Information ³	http://int.kocaeli.edu.tr/int/studentexchange.php?Visa=Residence	http://www.hhu.de/erasmus-incomings
WWW Insurance Information ⁴	http://ogr.kocaeli.edu.tr/KOUBS/akts/ogrenci.cfm?Dilid=1&selection=40D7F1CD0DDFBAD88607F7D8DB44EDE7	http://www.hhu.de/erasmus-incomings
Contact details	International Relations Unit Phone: +90(262) 303 13 24 Email: inerasmus@kocaeli.edu.tr	http://www.hhu.de/erasmus-incomings
Grading System	http://ogr.kocaeli.edu.tr/KOUBS/akts/index.cfm?Dilid=1	See list below
WWW Students and Staff with Disabilities		http://www.uni-duesseldorf.de/home/shortcuts/BBST/
Contact details	International Relations Unit Phone: +90(262) 303 13 24 Email: inerasmus@kocaeli.edu.tr	Univ.Prof. Dr. med. Matthias Franz matthias.franz@uni-duesseldorf.de

²The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

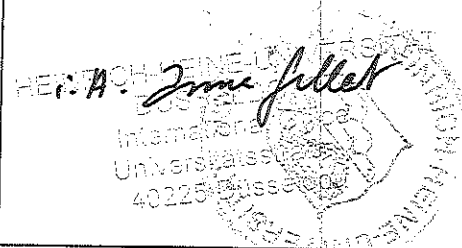
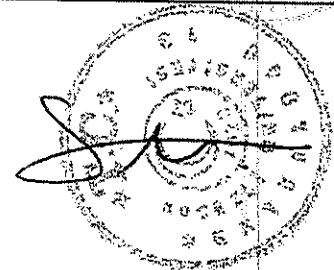
³The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

⁴The sending and receiving institutions incoming and outbound mobile participants, according to the requirements of the ECHE.

11 Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Grading System in use at HH-University Duesseldorf			
1,0 -1,3	sehr gut	very good	an outstanding achievement
1,7 - 2,3	Gut	Good	an achievement substantially above average requirements
2,7 - 3,3	Befriedigend	satisfactory	an achievement which corresponds to average requirements
3,7 - 4,0	Ausreichend	sufficient	an achievement which barely meets the requirements
5,0	Mangelhaft	Failed	an achievement which does not meet the requirements

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
D DUSSELD 01	Ms. Dr. Anne Gellert Head of the International Office	17.01. 2014	
TR KOCAELI02	Prof. Dr. Serdal PAMUK Erasmus Institutional Coordinator	15 JAN 2014	

⁵Scanned signatures are accepted