



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹	Website
HU University of Applied Sciences Utrecht Ms. Gitta Reiszner Head International Office Mrs. Jolanda Berends Faculty of Society and Law Departmental coordinator	NL UTRECHT24	Oudenoord 340 3513 EX Utrecht, The Netherlands T. +31 (0)88 481 8928 E. contractmanagement@hu.nl jolanda.berends@hu.nl	http://international.hu.nl/
Kocaeli Üniversitesi Prof.Dr. Serdal PAMUK Erasmus Institutional Coordinator Assoc. Prof. Dr. Hakan Acar Departmental Coordinator	TR KOCAELI02	Kocaeli Üniversitesi Uluslararası İlişkiler Birimi Kütüphane Binası 2. Kat 41380 İzmit/Kocaeli/TÜRKİYE Ph.: +902623031332 Fax: +902623031044 E-mail: spamuk@kocaeli.edu.tr Kocaeli Üniversitesi Sağlık Yüksekokulu Sosyal Hizmet Bölümü Umuttepe/Kocaeli/Türkiye E-mail: bulahakan@gmail.com	http://int.kocaeli.edu.tr/int/

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM	TO	ISCED	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Transships
NL UTRECHT24	TR KOCAELI02	315	Social Work	1 st	2 x 5 = 10	Only by individual agreement
TR KOCAELI02	NL UTRECHT24	315	Social Work	1 st	2 x 5 = 10	Only by individual agreement

FROM	TO	ISCED	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration]	Staff Mobility for Training
NL UTRECHT24	TR KOCAELI02	315	Social Work	2 weeks x 8 h	Only by individual agreement
TR KOCAELI02	NL UTRECHT24	315	Social Work	2 weeks x 8 h	Only by individual agreement

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optimal Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
NL UTRECHT24		Dutch	English	Dutch: B2 English: Dialang B2 Some courses require: TOEFL 79 or IELTS 6.0	Dutch or English: B2 required
TR KOCAELI02		Turkish	English	English B1 (recommended)	

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

HU University of Applied Sciences Utrecht (NL UTRECHT24) has infrastructures to host students and staff with disabilities (accommodation, classroom access, etc.) depending on the nature of the disability. For more information on special needs students can go to the following website: [Special Needs](#).

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Spring term
NL UTRECHT24	June 1 st	November 1 st
TR KOCAELI02	July	December

2. NL UTRECHT 24 will send its decision within 4 weeks.
3. A Transcript of Records will be issued by NL UTRECHT24 5 weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
4. Termination of the agreement: this Agreement becomes effective for the period indicated on the first page.

F. Information

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

1. Grading systems of the institutions

Information about the Dutch grading system can be found on: Dutch grading system. Additional Information will be send with the grade list to the sending institution.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
NL UTRECHT24	io@hu.nl +31 884818928	Visa
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 Email: inerasmus@kocaeli.edu.tr	http://int.kocaeli.edu.tr/int/studentexchange.php?Visa=Residence

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources

Institution	Contact details	Website for information
NL UTRECHT24	Exchange@hu.nl +31 884818928	Insurance
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 Email: inerasmus@kocaeli.edu.tr	http://ogr.kocaeli.edu.tr/KOUBS/nkts/ogrenci.cfm?Dilid=1&selection=40D7F1CD0DDFBAD88607F7D8DB44EDEF7


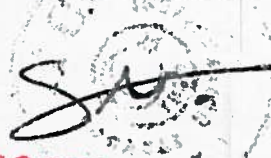
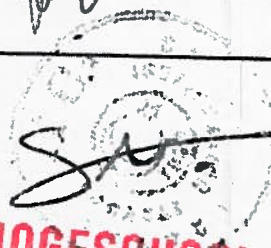
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details	Website for information
NL UTRECHT24	io@hu.nl +31 884818928	Housing
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 Email: erasmus@kocaeli.edu.tr	http://ogr.kocaeli.edu.tr/KOU/BS/akts/ogrenci.cfm?Dilid=1&selection=71D228435D62B17CE843DA165C5E249A

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature ³
NL UTRECHT24	Mrs. Gitta Reiszner, Head International Office, HU University of Applied Sciences	16.01.14	
TR KOCAELI02	Prof. Dr. Serdal Pamuk Erasmus Institutional Coordinator	15 JAN 2014	 

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³ Scanned signatures are accepted

Contractcode: KOCAELI02-F001