



PTE/1991c/2016



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement

2016 – 2020/2021²
between programme countries

[Minimum requirements]³

The Institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner Institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
University of Pécs Faculty of Sciences Institute of Sport Sciences and Physical Education represented by Prof. Dr. József Bódis Rector address: 7622 Pécs, Vasvári P. u. 4. Institutional ID: FI 58544 VAT number: 15329798-2-02	HU PECS01	Institutional Erasmus coordinator: Ms. Judit Németh Directorate for Academic Affairs Address: 7622 Pécs, Vasvári Pál u. 4. Hungary <u>nemeth.judlt@pte.hu</u> tel. +3672 501 500/12411 fax. +36 72 501 626	http://erasmus.pte.hu
		Administrative (Faculty) Erasmus coordinator:	<u>http://www.ttk.pte.hu/en</u>

¹ Inter-Institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

bank account: Hungarian State Treasury10024003- 00282716-00000000		Balázs TRÓCSÁNYI email: balazh@ttk.pte.hu tel. +3672 503 600/24282	
		Academic (Departmental) coordinator: Attila KAJOS kajos@gamma.ttk.pte.hu	http://www.tesi.ttk.pte.hu/en
		Institutional Erasmus coordinator: Assoc. Prof. Dr. Doğan Yüksel dogan.yuksel@kocaeli.edu.tr	http://int.kocaeli.edu.tr/int
Kocaeli Üniversitesi Uluslararası İlişkiler Birimi Kütüphane Binası 2. Kat 41380 İzmit/Kocaeli/TÜRKİYE Tel: +902623031332 Fax: +902623031044 E-mail: dogan.yuksel@kocaeli.edu.tr	TR KOCAELI02	Administrative (Faculty) coordinator: Ceyda Polatkan ceydaerskou@gmail.com	http://int.kocaeli.edu.tr/int
		Academic (Departmental) coordinator: Assistant Prof. Dr. Zekiye Başaran zekiyebasaran@hotmail.com	http://besyo.kocaeli.edu.tr

B. Mobility numbers⁵ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM	TO	Subject area code	Subject area name	Study cycle	Number of student mobility periods	
[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	* [ISCED]	*	[short cycle, 1 st , 2 nd or 3 rd] *	Student Mobility for Studies	Student Mobility for Traineeships
					[total number of months of the study periods or average duration*]	*

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*):
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

HU PECS01	TR KOCAELI02	1014	Physical Education and Sports	1 st , 2 nd	2 students for max. 12 months each	0
TR KOCAELI02	HU PECS01	1014	Physical Education and Sports	1 st , 2 nd	2 students for max. 12 months each	0

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
HU PECS01	(Partner) TR KOCAELI02	1014	Physical Education and Sports	3 teachers/21 days	2 staff / 14 days
TR KOCAELI02	HU PECS01	1014	Physical Education and Sports	3 teachers/21 days	2 staff / 14 days

C. Recommended language skills

The sending Institution, following agreement with the receiving Institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies	Staff Mobility for Teaching

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

				[Minimum recommended level: B1]	[Minimum recommended level: B2]
HU PECS01	1014	HU	EN	B2	B2
PARTNER TR KOCaeli02	1014	TR	EN	B2	B2

For more details on the language of Instruction recommendations, see the course catalogue of each Institution.

D. Additional requirements

HU PECS01:

- Selection process: the partner university is kindly requested to ensure that the language proficiency of the outgoing student(s) is a minimum B2.
- UP welcomes students and staff with disabilities and provides information and assistance. Learn more at <http://erasmus.pte.hu>
- Services for incoming students:
 - Orientation Day is organized for international students each semester where students get information about the university in general, administrative issues, student activities, the Hungarian language course, and other services.
 - The ESN mentor system ensures the acculturation of foreign students by organizing a series of cultural and leisure activities.
 - Hungarian language (and culture) courses are offered for incoming students during the semesters
- For the implementation of STA/STT-mobility, a letter of invitation – issued by an UP contact person – is required.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
HU PECS01	Nomination deadline: 1 May; Application deadline for incoming students: 15 May	Nomination deadline: 1 November; Application deadline for incoming students: 15 November
TR KOCaeli02	JULY	DECEMBER

2. The receiving institution will send its decision within 4 weeks. This period may prolong in case applicant is asked to send additional/missing document.

3. A Transcript of Records will be Issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.

4. Termination or modification of the agreement

The Inter-Institutional agreement may be terminated by either party. The agreement will remain in effect until one party notifies the other of its wish to terminate. This should be done in writing, and a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. The agreement can be cancelled activities can be added to it, and changes in mobility data can be made annually provided they are communicated before January 1.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

HU PECS01

Code of Studies and Examinations: Section 48. (1) Assessment of student performance can be carried out according to:

a) a five-grade scale: excellent (5), good (4), satisfactory (3), pass (2), fail (1),

b) a three-grade scale: excellent (5), satisfactory (3), fail (1).

(2)162 The student shall not earn credit points in case his/her performance is assessed by fail (1) in the five-grade scale and fail (1) in the three-grade scale, further, if the performance of the student could not be assessed and in the academic records the note 'not completed' is registered

Kocaeli University

Kocaeli University grading system

At Kocaeli University, one full academic year includes two terms with an ECTS credit of 30 for each. Each course is graded in numbers from 0,00 to 4,00 and these grades are equivalent in ECTS grade and level as follows: 0,00-0,50: Fail (F), 0,50-1,50: Conditional Pass (FX), 1,50-2,00: Sufficient (E), 2,00-2,50: Satisfactory (D), 2,50-3,00: Good (C), 3,00-3,50: Very Good (B), 3,50-4,00: Excellent (A)

The ECTS Credits and Grade Transformation Chart for Incoming undergraduate/master's/doctorate students is available at the relevant tab of the following link: <http://ogr.kocaeli.edu.tr/KOUBS/akts/index.cfm?DilId=1>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and Information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU PECS01	nemeth.judit@pte.hu +36 72 501 500/12411	http://erasmus.pte.hu
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 Email: inerasmus@kocaeli.edu.tr	http://int.kocaeli.edu.tr/int/studentexchange.php?Visa=Residence

3. Insurance

The sending and receiving Institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving Institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU PECS01	nemeth.judit@pte.hu +36 72 501 00/12411	http://erasmus.pte.hu
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 inerasmus@kocaeli.edu.tr	http://int.kocaeli.edu.tr/int/studentexchange.php?Visa=Residence

4. Housing


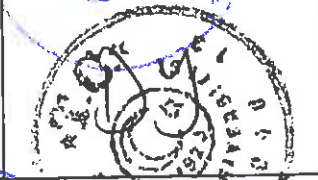
The receiving Institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
-------------------------------	-----------------------------------	-------------------------

HU PECS01	nemeth.judit@pte.hu +36 72 501 00/12411	http://erasmus.pte.hu
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 nerasmus@kocaeli.edu.tr	Hotels : http://int.kocaeli.edu.tr/Hotels-tes Dorms : http://int.kocaeli.edu.tr/Hotels-tes Share an Apartment : http://int.kocaeli.edu.tr/Hotels-tes

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature and Seal ⁷
HU PECS01	Prof. Dr. József Bódis Rector	25/02/2016	
TR KOCAELI02	Assoc. Prof. Dr. Doğan Yüksel Erasmus Institutional Coordinator	9/2/16	

Countersigners for University of Pécs:

name
professional countersigner

Dr. Tarrósy István
Tarrósy István

name
financial countersigner

Jenei Zoltán
kancellár

2016 FEBR 18.

⁷ Scanned signatures are accepted