# Erasmus+ Programme 

Key Action 1<br>- Mobility for learners and staff Higher Education Student and Staff Mobility

# Inter-institutional ${ }^{1}$ agreement 2020-20[24] ${ }^{2}$ <br> between programme countries 

## [Minimum requirements] ${ }^{3}$

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution. 7
A. Information about higher education institutions

| Name of the institution | Erasmus code | Contact details ${ }^{4}$ (email, phone) | Website <br> (eg. of the course catalogue) |
| :---: | :---: | :---: | :---: |
| Université de Lille | F LILLE103 | Institutional coordinator : <br> Véronique Level <br> International Relations Office <br> Cité Scientifique - 59650 Villeneuve <br> d'Ascq <br> erasmus-agreements@univ-lille.fr <br> Incoming Erasmus+ Students / <br> Outgoing Erasmus+ Students: <br> erasmus-students@univ-lille.fr <br> Faculty coordinator: Anne-Christine HABBARD <br> Email: anne-christine,habbard@univlille.fr | https://international.univ-lille.fr/ <br> Course catalogue: <br> https://www.univ-lille.fr/index.php?id=323 |
| Kocaell University <br> Doç. Dr. Banu İNAN KARAGÜL <br> Erasmus Institutional Coordinator | $\begin{gathered} \text { TR } \\ \text { KOCAELIO2 } \end{gathered}$ | Uluslararası İlişkiler Birimi, Kocaeli Üniversitesi Umuttepe Yerleşkesi Sosyal Tesisler No:30, 41380 Kocaeli 41380 Izmit/Kocaeli/TÜRKIYE $\text { Tel: +90 } 2623033862$ Fax: +902623031044 <br> E-mail: banu.inan@kocaeli.edu.tr | http://int.kocaeli.edu.tr/int/ |
| Kocaeli University <br> R.A. Adnan AKAN <br> Erasmus Departmental Coordinator |  | Kocaeli University Fen-Ed Fakültesi B Blok No:105 41380 İzmit/Kocaeli/TÜRKIYE Tel: +902623032871 Fax: +902623031044 E-mail: adnan.akan@kocaeli.edu.tr | For exchange students: http://int. kocaeli. edu.tr/int// <br> Course catalogue and info about department of philosohy: <br> http://fef.kocaeli.edu.tr/index.pho/undergr aduatecurriculum $2 i d=14$ |

[^0]
## B. Mobility numbers ${ }^{5}$ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:
The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

| FROM <br> [Erasmus code of the sending institution] | $T 0$ <br> [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name | Study cycle [short crcle, ${ }^{15 t}$, $2^{\text {nd }}$ or $3_{6}^{r d j}$ | Number of student mobility periods |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  | Student Mobility for Studies <br> [total number of months of the study periods or average duration*] | Student <br> Mobility for Traineeships |
| TR KOCAELIO2 | F LILLE103 | 0226 | Philosophy | $1^{\text {st }}$ | $2 \times 5$ or $1 \times 10$ |  |
|  |  | 0226 | Philosophy | $2^{\text {nd }}$ | $2 \times 5$ or $1 \times 10$ | 1 |
|  |  | 0226 | Philosophy | $3^{\text {rd }}$ | $2 \times 5$ or $1 \times 10$ | 1 |
| F LILLE103 | TR KOCAELIO2 | 0226 | Philosophy | $1^{\text {st }}$ | $2 \times 5$ or $1 \times 10$ |  |
|  |  | 0226 | Philosophy | $2^{\text {nd }}$ | $2 \times 5$ or $1 \times 10$ | 1 |
|  |  | 0226 | Philosophy | $3^{\text {rd }}$ | $2 \times 5$ or $1 \times 10$ | 1 |

[*Optional: subject area code \& name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

| FROM | TO | Subjec | Subject area | Number of staff mobility periods |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| [Erasmus code of the sending institution] | [Erasmus code of the receiving institution] | code <br> [ISCED] |  | Staff Mobility for Teaching <br> [total number of days of teaching periods or average duration *] | Staff Mobility for Training |
| TR KOCAELIO2 | F LILLE103 | 0226 | Philosophy | 1-1 week | 1 |
| F LILLE103 | TR KOCAELIO2 | 0226 | Philosophy | 1-1 week | 1 |

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

[^1]| Receiving institution <br> [Erasmus code] | Optional: Subject area | Langua ge of instruction 1 | Language of instruction 2 | Recommended language of instruction leve? |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  | Student Mobility for Studies <br> [Minimum recommended level: B1] | Staff Mobility for Teaching <br> [Minimum recommended Ievel: B2] |
| TR KOCAELIO2 | Philosophy | Turkish | English (limited course offer) | B1 | B2 |
| F LILLE103 | Philosophy | French | English (limited course offer) | B1 | B2 |

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

## D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]
[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

## F LILLE103

- Application and Registration:

Candidates to Incoming Erasmus+ mobility will be preselected by their home institution and nominated in advance by Email to the central international relations office to erasmus-students@univ-lille.fr
The student will then have to fill in the online application file and send it to F LILLE103. All necessary information for incoming students coming to University of Lille are avallable here:
https://international, univ-lille.fr/etudiants-etrangers/en-programme-international/

- Orientation, Integration and Welcome:

The F LILLE103 offers intensive French courses for incoming exchange students.
Welcome guide at: https://www.univ-lille.fr/home/international-student-tool-box/
ESN association (Erasmus Student Network) offers activities for all International students, and a buddy system :
http://lille.ixesn.fr/

- Disabled Students and Staff:

F LILLE103 has the infrastructure to welcome students and staff with disabilities
The student disabilities' service offers counselling and assistance to students with disabilities/chronic diseases and organizes, if required, accommodated study and exam conditions, to allow disabled students to complete their exchange's period in the best possible conditions.
Further information: https://www.univ-lille.fr/vie-des-campus/etudes-et-handicap/

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution <br> [Erasmus code] | Autumn term* <br> [month] | Spring term* <br> [month] |
| :--- | :--- | :--- |
| TR KOCAELI02 | JULY | Receipt of Application $15^{\text {th }}$ of May <br> Autumn semester: September - <br> January | | Receipt of Application : 1 ${ }^{\text {st }}$ of |
| :--- |
| November |
| Spring semester: January - June |

[* to be adapted in case of a trimester system]
2. The receiving institution will send its decision within 6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

[^2]Termination of the agreement: In whichever case, either party can terminate the Agreement by informing the other party expressly in writing with at least one year's notice. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September $20 X X$ will only take effect as of 1 September $20 X X+1$. Students selected prior the date of notification must be admitted by the receiving institution. Neither the European Commission nor the National Agencles can be held responsible in case of a conflict.

## F. Information

## 1. Grading systems of the institutions

## Kocaeli University grading system

At Kocaeli University, one full academic year includes two terms with an ECTS credit of 30 for each. Each course is graded in numbers from 0,00 to 4,00 and these grades are equivalent in ECTS grade and level as follows: 0,00-0,50: Fail (F), 0,50-1,50: Conditional Pass (FX), 1,50-2,00: Sufficient (E), 2,00-2,50: Satisfactory (D), 2,50-3,00: Good (C), 3,00-3,50: Very Good (B), 3,50-4,00: Excellent (A)

The ECTS Credits and Grade Transformation Chart for incoming undergraduate/master's/doctorate students is available at the relevant tab of the following link: http://ogr.kocaeli.edu.tr/KOUBS/akts/index.cfm?Dilid=1

F LILLE103: In the French Higher Education system, each course unit is graded on a scale from 0 to 20 points. 0 is the worst grade, 20 is the best grade. The minimum passing grade is 10 .
The ECTS system is used at F LILLE103. The transcript of records provided by the faculty will indicate the ECTS scale for each French grade awarded in order to facilitate the credit transfer.

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution <br> [Erasmus code] | Contact details <br> (email, phone) | Website for information |
| :---: | :--- | :--- |
| TR KOCAELIO2 | International Relations Unit <br> Phone: $+90(262) 3033842$ <br> Email: <br> intoffice@kocaeli,edu.tr | http://int.kocaeli,edu.tr/int/studentexchange.pho? |
| F LILLE103 | International Relations Office: <br> erasmus-students@univ- | https://international. univ-lille.fr/etudiants- <br> etrangers/preparer-son-arrivee/ <br> (\& Formalités d'entrée et de séjour ») |

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
| :---: | :---: | :---: |
| TR KOCAELIO2 | International Relations Unit <br> Phone: +90(262) 3033842 <br> Email: intoffice@kocaeli.edu.tr | http://int.kocaeli. edu.tr/int/studentexchange.pho?Visa=Residence |
| F LILLE103 | International Relations Office: erasmus-students@univ-lille.fr | https://international.univ-lille.fr/etudiants- <br> etrangers/preparer-son-arrivee/ <br> ("Démarches administratives ") |

## 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution <br> [Erasmus code] | Contact details <br> (email, phone) | Website for information |
| :---: | :--- | :--- |
| TR KOCAELI02 | International Relations Unit <br> Phone: $+90(262) 3033842$ <br> Email: intoffice@kocaeli.edu.tr | Hotels : http://int.kocaeli.edu.tr/int/?Hotels=Yes <br> Dorms : http://int.kocaeli.edu.tr/int/?Dorms=Yes <br> Share an Apartment : <br> http://int.kocaeli.edu.tr/int/?Accommodation=Yes |
| F LILLE103 | International Relations Office: <br> exchange-helpdesk@univ- | Guidance is provided in finding accommodation in a hall of <br> residence : <br> hiltps://international.univ-lille.fr/etudiants-etrangers/preparer-son-arrivee/ <br> ("Logement") |

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution [Erasmus code] | Name, function | Date | Signature ${ }^{8}$ |
| :---: | :---: | :---: | :---: |
| TR KOCAELIO2 | Doç. Dr. Banu inan karagül <br> Tel: +90 2623033862 <br> Fax: +902623031044 <br> E-mail: <br> international@kocaeli.edu.tr <br> Erasmus Institutional Coordinator | $25 / 01121$ | Coordifator |
| F LILLE103 | Signed by delegation of the President: Véronique Level Erasmus Institutional Coordinator University of Lille | 26/01/2021 |  |

[^3]
[^0]:    ${ }^{1}$ Inter-institutional agreements can be signed by two or more higher education Institutions
    ${ }^{2}$ Higher Education Institutions have to agree on the period of validity of this agreement
    ${ }^{3}$ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.
    ${ }^{4}$ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

[^1]:    ${ }^{5}$ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
    http://www.uis.unesco.orq/Education/Pages/international-standard-classification-of-education.aspx)
    ${ }^{6} 1^{\text {st }}$ : undergraduate, $2^{\text {nd }}$ : master or $3^{\text {rd }}$ : PhD

[^2]:    ${ }^{7}$ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

[^3]:    ${ }^{8}$ Scanned signatures are accepted

