



# Erasmus+ Programme

Key Action 1  
– Mobility for learners and staff –  
Higher Education Student and Staff Mobility

## Inter-institutional agreement 2018-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Kocaeli University	TR KOCAELI02	<p><b>Institutional Coordinator/Head of the Office:</b></p> <p>Assoc. Prof. Dr. Banu İnan Karagül Kocaeli Üniversitesi Erasmus Institutional Coordinator Tel: +90(262) 303 38 44 e-mail: <a href="mailto:banu.inan@kocaeli.edu.tr">banu.inan@kocaeli.edu.tr</a> <a href="mailto:international@kocaeli.edu.tr">international@kocaeli.edu.tr</a></p> <p><b>Departmental Coordinators:</b></p> <p>Full name: Assist. Prof. Dr. Mehtap Özbayraktar e-mail: <a href="mailto:mozbayraktar@kocaeli.edu.tr">mozbayraktar@kocaeli.edu.tr</a> Tel: +90 262 303 4259</p> <p>Full name: Assist. Prof. Dr. Emre Kishali e-mail: <a href="mailto:emre.kishali@kocaeli.edu.tr">emre.kishali@kocaeli.edu.tr</a> Faculty of Architecture and Design</p>	<p><a href="http://www.kocaeli.edu.tr">www.kocaeli.edu.tr</a> <a href="http://mtf.kocaeli.edu.tr/">http://mtf.kocaeli.edu.tr/</a> <a href="http://int.kocaeli.edu.tr/eng/courses/">http://int.kocaeli.edu.tr/eng/courses/</a></p>

Aristotle University of Thessaloniki	G THESSAL01	Tel: +90(262) 303 4267	
		<b>Institutional Coordinator/Head of the Office:</b> Full name: Georgiadou Ioanna Address: Department of European Educational Programmes, Administration Building, 54124, Thessaloniki, Greece Tel: +30 2310 995293 Fax: +30 2310 995292 Email: <a href="mailto:Erasmus-agreements@auth.gr">Erasmus-agreements@auth.gr</a>	General University Webpage: <a href="http://www.auth.gr">http://www.auth.gr</a> For Erasmus+ students: <a href="http://www.eurep.auth.gr/index.php?lang=en">http://www.eurep.auth.gr/index.php?lang=en</a> Course catalogue: <a href="http://qa.auth.gr/en/studyguide/">http://qa.auth.gr/en/studyguide/</a>
		<b>Departmental Coordinator:</b> Full name: Associate Professor Conenna Claudio daniel Department: School of Architecture Address: Aristotle University Campus (54124) Tel: +302310994381 Fax: +302310995597 Email: <a href="mailto:cconenna@arch.auth.gr">cconenna@arch.auth.gr</a>	

#### B. Mobility numbers per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships
TR KOCAELI02	G THESSAL01	0731	Architecture and town planning	1 <sup>st</sup> 2 <sup>nd</sup> 3 <sup>rd</sup>	1x6 months	/
G THESSAL01	TR KOCAELI02	0731	Architecture and town planning	1 <sup>st</sup> 2 <sup>nd</sup> 3 <sup>rd</sup>	1x6 months	/

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [average duration *]	Staff Mobility for Training [average duration *]
TR KOCAELI02	G THESSAL01	0731	Architecture and town	1 staff member x 5 days	1 staff member x 5 days

			planning		
G THESSAL01	TR KOCAELI02	0731	Architecture and town planning	1 staff member x 5 days	1 staff member x 5 days

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies <i>Minimum recommended level: B1</i>	Staff Mobility for Teaching <i>Minimum recommended level: B2</i>
TR KOCAELI02		Turkish	English	B1	B2
G THESSAL01		Greek	English	C2 - Mastery	X- No competence

### D. Additional requirements

#### 1. Aristotle University of Thessaloniki:

Courses at the Aristotle University of Thessaloniki are normally taught in Greek. However, there are courses in other languages too, especially at the Foreign Language Faculties, Faculty of Law (courses in English, French and German language), School of Journalism & Mass Communications, School of Economics and School of Political Sciences. In all other cases, there are special arrangements for Erasmus+ students, such as assignment of essays in English with the use of English bibliography in small groups of students.

Information concerning courses and other academic matters can be obtained at the website of the University: <http://www.auth.gr/en/faculties>

#### *Greek Language courses for Erasmus+ students*

There are regular and online Greek language courses, which start at the beginning of each semester. These courses are organized specifically for Erasmus+ students with the support of the EU and are offered free of charge under certain conditions in regard to absences. You can find more information at the School of Modern Greek Language of AUTH: <http://smg.web.auth.gr/wordpress/?lang=en>

#### *Students with disabilities*

Social and Health Policy Committee of AUTH was established in 1997 with the aim to facilitate students with disabilities. Services have been developed and updated according to European and International standards. There are several fields that Social and Health Policy Committee is getting involved, always aiming to make student life easier so that all students can focus on their academic demands.

#### Services available

#### Students with visual impairment

- Converting books or notes in any file the student is using to s

them in Braille etc)

#### Students with hearing disabilities

- Interpretation in Greek Sign language everywhere in the campus during working hours.
- Co-operation with Hellenic Federation of the Deaf in order to have interpreters for all lessons of deaf students.
- Unfortunately we do not provide interpretations in other foreign languages.

#### Students with mobility disabilities

- We provide transportation to students with mobility disabilities between the campus and vice versa on an everyday basis.

#### Services to all students

- blood donation days
- connect students with other institutions so that they will be given the help they need depending on their issue.

Social and Health Policy Committee is always personalizing its services adjusting them to the needs and wishes of every single student.

Contact details: Tel. (+30) 2310 995360, (+30) 2310 995386, (+30) 2310 991376

E-mail: [socialcom@ad.auth.gr](mailto:socialcom@ad.auth.gr)

**KOCAELI UNIVERSITY:** *It's compulsory for all incoming students to attend the orientation meeting held by International Relations Unit, Kocaeli University.*

#### E. Calendar

1. Information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR KOCAELI02	July	December
G THESSAL01	Nominations: 15th June Applications: 30th June	Nominations: 15th November Applications: 30th November

#### KOCAELI UNIVERSITY:

2. The receiving institution will send its decision within **8** weeks.
3. A Transcript of Records will be issued by the receiving institution no later than **5** weeks after the assessment period has finished at the receiving HEI.

#### Aristotle University of Thessaloniki:

2. Following the receipt of the paper application (printed online application), AUTH will send its decision within 4-6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

## F. Information

### 1. Grading systems of the institutions

#### Aristotle University of Thessaloniki:

*A scale of 1 to 10 applies to the marks of each subject in the Hellenic Higher Education*

8,5-10	Άριστα (Arista) - Excellent
6,5-8,49	Λίαν Καλώς (Lian Kalos) – Very Good
5,00-6,49	Καλώς ( Kalos) - Good
0-4,99	Ανεπιτυχώς ( Anepitychos) - Fail

**KOCAELI UNIVERSITY:** Kocaeli University, one full academic year includes two terms with an ECTS credit of 30 for each. Each course is graded in numbers from 0,00 to 4,00 and these grades are equivalent in ECTS grade and level as follows: 0,00-0,50: Fail (F), 0,50-1,50: Conditional Pass (FX), 1,50-2,00: Sufficient (E), 2,00-2,50: Satisfactory (D), 2,50-3,00: Good (C), 3,00-3,50: Very Good (B), 3,50-4,00: Excellent (A)

The ECTS Credits and Grade Transformation Chart for incoming undergraduate/master's/doctorate students is available at the relevant tab of the following link: <http://ogr.kocaeli.edu.tr/KOUBS/akts/index.cfm?Dilid=1>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 Email: <a href="mailto:intoffice@kocaeli.edu.tr">intoffice@kocaeli.edu.tr</a>	<a href="http://int.kocaeli.edu.tr/int/studentexchange.php?Visa=Residence">http://int.kocaeli.edu.tr/int/studentexchange.php?Visa=Residence</a>
G THESSAL01	Ms. Mantasavili Kristina tel: +30 2310995166 email: <a href="mailto:erasmus-incoming@auth.gr">erasmus-incoming@auth.gr</a>	

	Ms. Paschalidou Vasiliki tel: +30 2310995287 email: <a href="mailto:erasmus-incoming@auth.gr">erasmus-incoming@auth.gr</a> Ms. Tolia Konstantina tel: +30 2310991391 email: <a href="mailto:erasmus-incoming@auth.gr">erasmus-incoming@auth.gr</a>	<a href="https://eurep.auth.gr/en/students/info/visa_residence">https://eurep.auth.gr/en/students/info/visa_residence</a>
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### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 Email: <a href="mailto:intoffice@kocaeli.edu.tr">intoffice@kocaeli.edu.tr</a>	<a href="http://int.kocaeli.edu.tr/int/studentexchange.php">http://int.kocaeli.edu.tr/int/studentexchange.php</a>
G THESSAL01	Ms. Mantasavili Kristina tel: +30 2310995166 email: <a href="mailto:erasmus-incoming@auth.gr">erasmus-incoming@auth.gr</a> Ms. Paschalidou Vasiliki tel: +30 2310995287 email: <a href="mailto:erasmus-incoming@auth.gr">erasmus-incoming@auth.gr</a> Ms. Tolia Konstantina tel: +30 2310991391 email: <a href="mailto:erasmus-incoming@auth.gr">erasmus-incoming@auth.gr</a>	<a href="https://eurep.auth.gr/en/students/info/medical_care">https://eurep.auth.gr/en/students/info/medical_care</a>

### 4. Housing

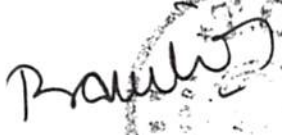



The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 Email: <a href="mailto:intoffice@kocaeli.edu.tr">intoffice@kocaeli.edu.tr</a>	<a href="http://int.kocaeli.edu.tr/int/studentexchange.php?Accommodation=Info">http://int.kocaeli.edu.tr/int/studentexchange.php?Accommodation=Info</a>
G THESSAL01	Ms. Mantasavili Kristina tel: +30 2310995166 email: <a href="mailto:erasmus-incoming@auth.gr">erasmus-incoming@auth.gr</a> Ms. Paschalidou Vasiliki tel: +30 2310995287 email: <a href="mailto:erasmus-incoming@auth.gr">erasmus-incoming@auth.gr</a> Ms. Tolia Konstantina tel: +30 2310991391 email: <a href="mailto:erasmus-incoming@auth.gr">erasmus-incoming@auth.gr</a>	<a href="https://eurep.auth.gr/en/accommodation-list">https://eurep.auth.gr/en/accommodation-list</a>

## G. SIGNATURES OF THE INSTITUTIONS (legal representatives)



Institution [Erasmus code]	Name, function	Date	Signature <sup>1</sup>
TR KOCAELI02	Assoc. Dr. Banu İnan Karagül Erasmus Institutional Coordinator	13/2/2019	 
G THESSAL01	Professor, Dr Ariadni Stogiannidou Vice Rector for Academic and Student Affairs	22/02/19	 

<sup>1</sup> Scanned signatures are accepted