



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-2021² between programme countries [Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
UNIVERSITY OF SASSARI Savio Regaglia	I SASSARI01	International Relations Office Tel. +39.079.229757 Fax +39.079.229979 e-mail: relint@uniss.it	https://uniss.esse3.cineca.it
KOCAELI UNIVERSITY Prof.Dr. Serdal PAMUK Erasmus Institutional Coordinator	TR KOCAELI02	Tel: +902623031332 Fax: +902623031044 E-mail: spamuk@kocaeli.edu.tr	http://int.kocaeli.edu.tr/int/
<i>Kocaeli University Science Letter Faculty</i> <i>Chemistry Department</i> <i>Assist. Prof. Dr. Yonca Duman</i>		Tel: +902623032019 Fax: +902623032003 yavci@kocaeli.edu.tr	http://fef.kocaeli.edu.tr/index.php/index2?id=16

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers⁵ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
I SASSARI01	TR KOCAELI02	0531	Chemistry	1 st , 2 nd , 3 rd	12 (=2 students * 6 months)	–
TR KOCAELI02	I SASSARI01	0531	Chemistry	1 st , 2 nd , 3 rd	12 (=2 students * 6 months)	–

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods		
				Staff Mobility for Teaching [average duration *]	Staff Mobility for Training [average duration *]	
I SASSARI01	TR KOCAELI02	0531	Chemistry	5 days	5 days	
TR KOCAELI02	I SASSARI01	0531	Chemistry	5 days	5 days	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶		
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]	
I SASSARI01	0531	Italian	English	B1	B2	
TR KOCAELI02	0531	Turkish	English	B1	B1	

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

1. Information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I SASSARI01	1 st July	30 th November
TR KOCAELI02	JULY	DECEMBER

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 2/3 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

The present Bilateral Agreement will be valid for the academic year(s) mentioned above unless either side terminates the present Agreement in writing by June 1st of the year prior to the academic year concerned. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁷. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

[www.uniss.it/ects]

⁷ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I SASSARI01	Savio Regaglia e-mail: relint@uniss.it Antonella Selis e-mail: aselis@uniss.it Letizia Stoccoro e-mail: lstoccoro@uniss.it Tel. 39.079.229932	www.uniss.it/incoming
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 Email: inerasmus@kocaeli.edu.tr	http://int.kocaeli.edu.tr/int/studentexchange.php?Visa=Residence

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I SASSARI01	Antonella Selis e-mail: aselis@uniss.it Letizia Stoccoro e-mail: lstoccoro@uniss.it Tel. 39.079.229932	http://www.uniss.it/erasmusguide
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 Email: inerasmus@kocaeli.edu.tr	http://ogr.kocaeli.edu.tr/KOUBS/akts/ogrenci.cfm?Dilid=1&selection=40D7F1CD0DDFBAD88607F7D8DB44EDE7

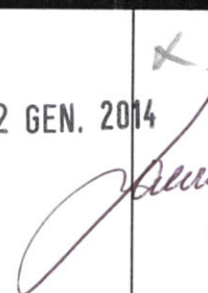

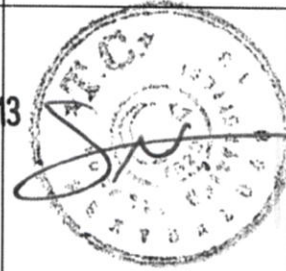
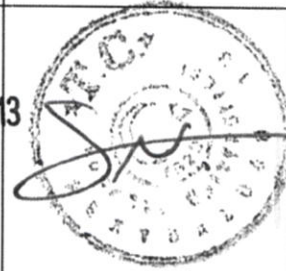
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I SASSARI01	Antonella Selis e-mail: aselis@uniss.it Letizia Stoccoro e-mail: lstoccoro@uniss.it Tel. 39.079.229932 Sabrina Ledda <i>Erasmus Student Network</i> Tel.+39 079 229719 Tel.+39 079 229718 e-mail: erasmuss@uniss.it	http://www.uniss.it/erasmusguide http://www.uniss.it/esn
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 Email: inerasmus@kocaeli.edu.tr	http://ogr.kocaeli.edu.tr/KOUBS/akts/ogrenci.cfm?Dilid=1&selection=71D228435D62B17CE843DA165C5E249A

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁸
I SASSARI01	Attilio Mastino Rector of University of Sassari	22 GEN. 2014	 
TR KOCAELI02	Prof. Dr. Serdal Pamuk Erasmus Institutional Coordinator	18 DEC 2013	 

⁸ Scanned signatures are accepted