



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-2021² between programme countries [Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
Erasmus Institutional Coordinator	LT VILNIUS01	Institutional Erasmus Coordinator, <i>Milda Girdzijauskaitė</i> Tel. +370 5 2687048 +370 5 2687048 FREE E-mail: milda.girdzijauskaite@cr.vu.lt	Course catalogue: http://www.vu.lt/en/studies/exchange-students/courses-taught-in-foreign-languages
Departmental Coordinator		ERASMUS dept. coordinator, Physics faculty E-mail: Gintaras.dikcius@ff.vu.lt , +370 52366086	
Kocaeli University Prof.Dr. Serdal PAMUK Erasmus Institutional	TR KOCAELI02	Kocaeli Üniversitesi Uluslararası İlişkiler Birimi Kütüphane Binası 2. Kat 41380 İzmit/Kocaeli/TÜRKİYE Tel: +902623031332	http://int.kocaeli.edu.tr/int/

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Coordinator		Fax: +902623031044 E-mail: spamuk@kocaeli.edu.tr	
Assoc. Prof. Recep Taygun GÜRAY, Departmental Coordinator (Dept. of Physics)		Kocaeli Üniversitesi, Fen Edebiyat Fakültesi, Umuttepe 41380, Kocaeli, TURKEY Phone: +90 262 303 2069 Fax: +90 262 303 2003 E-mail: tguray@kou.edu.tr	http://ects.kocaeli.edu.tr/bolum.cfm?Dilid=1&Bolumid=0101&Dilid=1&pTur=1

B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] 6	Number of student mobility periods	
					Total Number of Students	Student Mobility for Studies [total number of months of the study periods or average duration*]
TR KOCAELI02	LT VILNIUS01	0533	Physics	1 nd	2	2 x 6 months
		0533	Physics	2 nd	2	2 x 6 months
		0533	Physics	3 rd	2	2 x 12 months
LT VILNIUS01	TR KOCAELI02	0533	Physics	1 nd	2	2 x 6 months
		0533	Physics	2 nd	1	1 x 6 months
		0533	Physics	3 rd	1	1 x 12 months

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

⁶ 1st: undergraduate, 2nd: master or 3rd: PhD

[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	area code * [ISCED]	name *	Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR KOCAELI02	LT VILNIUS01	0533	Physics	14	
		0533	Physics		14
LT VILNIUS01	TR KOCAELI02	0533	Physics	14	
		0533	Physics		14

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁷	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR KOCAELI02		English		B1	B2
LT VILNIUS01		English		B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

Additional Requirements at Kocaeli University

⁷ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

It's compulsory for all incoming students to attend the orientation meeting held by International Relations Unit, Kocaeli University.

The buildings of the Université d'Angers are accessible to students with disabilities and appropriate accommodation can be provided for them. However, a disabled student's visit should be planned well in advance.

Courses of Lithuanian language are available.

Refer to: <http://www.trs.cr.vu.lt/courses/index.php?content=list&mode=loc&l=18>

Facilities of Vilnius university are accessible to students and staff with disabilities

Refer to: <http://www.vu.lt/en/studies/practical-information/56-studies/studies/2506>.

Joana Bartkevičienė, Telephone +370 5 268 7147

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR KOCAELI02	JULY	DECEMBER
LT VILNIUS01	Deadline June 1	Deadline November 15

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 5 weeks.

3. Academic Calendar

Receiving institution [Erasmus code]	Autumn term [from - to]	Spring term [from - to]
TR KOCAELI02	SEPTEMBER - FEBRUARY	FEBRUARY - JUNE
LT VILNIUS01	September 1 – January 26	February 4- June 31

4. A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished at the receiving HEI.

5. Termination of the agreement: Each party reserves the right to extend, amend or terminate the inter-institutional agreement on the basis of reciprocity. In the event of unilateral termination of the agreement, either party should inform the other party in writing about its decision to discontinue the exchanges with a notice of at least one academic year, provided that such termination shall not affect the students nominated prior to the date of notification. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Grading system of Kocaeli University

At Kocaeli University, one full academic year includes two terms with an ECTS credit of 30 for each. Each course is graded in numbers from 0,00 to 4,00 and these grades are equivalent in ECTS grade and level as follows: 0,00-0,50: Fail (F), 0,50-1,50: Conditional Pass (FX), 1,50-2,00: Sufficient (E), 2,00-2,50: Satisfactory (D), 2,50-3,00: Good (C), 3,00-3,50: Very Good (B), 3,50-4,00: Excellent (A)

The ECTS Credits and Grade Transformation Chart for incoming undergraduate/master's/doctorate students is available at the relevant tab of the following link: <http://ogr.kocaeli.edu.tr/KOUBS/akts/index.cfm?Dilid=1>

10 - grade Vilnius University assessment system, ECTS credits apply.

Passed	NOTATION	GRADE	Averaged knowledge and competence recorded
Passed	Excelent	10	≥ 92%
	Very good	9	82 - 91%
	Good	8	74 - 81%
	Average	7	66 - 73%
	Satisfactory	6	58 - 65%
	Sufficient	5	50 - 57%
Failed	Fail	4	40 - 49%
		3	30 - 39%
		2	20 - 29%
		1	≤ 19%

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 Email: inerasmus@kocaeli.edu.tr	http://int.kocaeli.edu.tr/int/studentexchange.php?Visa=Residence
LT VILNIUS01	International Students Coordinator, Tel. +370 5 268 71 50; E-mail: rita.vienazindiene@cr.vu.lt	http://www.vu.lt/en/studies/exchange-students/before-arrival-exchange

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 Email: inerasmus@kocaeli.edu.tr	http://ogr.kocaeli.edu.tr/KOUBS/akts/index.cfm?Dilid=1
LT VILNIUS01	International Students Coordinator, Tel. +370 5 268 71 50; E-mail: rita.vienazindiene@cr.vu.lt	http://www.vu.lt/en/studies/practical-information/56-studies/studies/2505

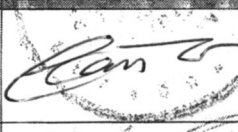
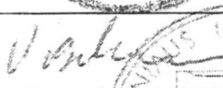
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 Email: inerasmus@kocaeli.edu.tr	http://ogr.kocaeli.edu.tr/KOUBS/akts/index.cfm?Dilid=1
LT VILNIUS01	Accommodation Office E-mail: agata.cesnovic@cr.vu.lt Contact telephone number +370 5 268 7168	Accommodation is given on a first-come first-served basis. http://www.vu.lt/en/studies/practical-information/81-studies/studies/practical-information/389-accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁸
TR KOCAELI02	Prof. Dr. Serdal Pamuk (on behalf of) Erasmus Institutional Coordinator	14/02/2014	
LT VILNIUS01	Prof. Vytautas Balevičius Dean, Physics faculty	2014.01.29	

⁸ Scanned signatures are accepted