



Erasmus+ Programme

Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility

Inter-institutional agreement 2018/19 – 2020/21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code PIC code	Contact details	Website
Kocaeli University	TR KOCAELI02 PIC: 968472445	Assoc. Prof. Dr. Banu İnan Karagül International Relations Unit Coordinator Kocaeli Üniversitesi Umuttepe Yerleşkesi Sosyal Tesisler No:30 41380, İzmit/Kocaeli/TÜRKİYE Tel: +902623033862 E-mail: international@kocaeli.edu.tr	http://int.kocaeli.edu.tr/index_en.php
Contact details: Faculty of Fine Arts Performing Arts/Acting Department		Res. Assist. Gül sevgi Karaca Erasmus Departmental Coordinator Kocaeli Üniversitesi Anıtpark Yerleşkesi Güzel Sanatlar Fakültesi 41100, İzmit/Kocaeli TÜRKİYE Tel: +902623034358 E-mail: sevgi.karaca@kocaeli.edu.tr	http://gsf.kocaeli.edu.tr/
LMTA – Lithuanian Music and Theatre Academy Vilnius	LT VILNIUS05 64152-LA-1- 2014-1-LT- E4AKA1-ECHE PIC code 949664242	Giedrė Kabašinskienė International Relations Office Theatre and Film Faculty International coordinator Email: Giedre.Kabasinskiene@lmta.lt Giedrė Antanavičienė International Relations Office Coordinator for students Exchange Tel. + 370 5261 0131 Email: giedre.antanaviciene@lmta.lt	www.lmta.lt

Contact details:
LMTA Faculty of Theatre
and Film

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM	TO	Subject area code	Subject area name	Study cycle	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
LT VILNIUS05	TR KOCAELI02	0215	Performing Arts	1st	2x10 months	To be agreed on a case basis
TR KOCAELI02	LT VILNIUS05	0215	Performing Arts	1st	2x10 months	To be agreed on a case basis

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
LT VILNIUS05	TR KOCAELI02	0215	Performing Arts	2 persons * 1 week, min. 8h/week	To be agreed on a case basis
TR KOCAELI02	LT VILNIUS05	0215	Performing Arts	2 persons * 1 week, min. 8h/week	To be agreed on a case basis

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Subject area	Study cycle	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
					Student Mobility for Studies	Staff Mobility for Teaching
	Performing Arts		Turkish		Turkish	English B2

TR KOCAELI02		1st		English	B1/English B1	
LT VILNIUS05	Performing Art	1st	Lithuanian	English B2	Lithuanian B1	English B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

Institution	Additional requirements
TR KOCAELI02	
LT VILNIUS05	http://lmta.lt/en/access-disability-and-equal-opportunities

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term*	Spring term*
TR KOCAELI02	15 July	15 December
LT VILNIUS05	15 th May	15 th November

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

This agreement will be valid as long as the two institutions are Erasmus University Charter holders. It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September year N will only take effect as of 1 September year N+1. "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict".

F. Information

1. Grading systems of the institutions

Institution	Grading System
LT VILNIUS05	http://lmta.lt/en/grading-scale
TR KOCAELI02	<p>At Kocaeli University, one full academic year includes two terms with an ECTS credit of 30 for each. Each course is graded in numbers from 0,00 to 4,00 and these grades are equivalent in ECTS grade and level as follows: 0,00-0,50: Fail (F), 0,50-1,50: Conditional Pass (FX), 1,50-2,00: Sufficient (E), 2,00-2,50: Satisfactory (D), 2,50-3,00: Good (C), 3,00-3,50: Very Good (B), 3,50-4,00: Excellent (A)</p> <p>The ECTS Credits and Grade Transformation Chart for incoming undergraduate/master's/doctorate students is available at the relevant tab of the following link: http://ogr.kocaeli.edu.tr/KOUBS/akts/index.cfm?Dilid=1</p>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 38 43-44 Email: international@kocaeli.edu.tr	http://int.kocaeli.edu.tr/index_en.php?enpages=page&id=student-visa
LT VILNIUS05	Coordinator for Student Exchange: Giedrė Antanavičienė giedre.antanaviciene@lmta.lt Tel. +370 5261 0131	http://lmta.lt/en/visas

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KOCAELI02	International Relations Unit	http://int.kocaeli.edu.tr/index_en.php?enpages=page&id=ins

	Phone: +90(262) 303 38 43-44 Email: international@kocaeli.edu.tr	urance
LT VILNIUS05	Coordinator for Student Exchange: Giedrė Antanavičienė giedre.antanaviciene@lmta.lt Tel. +370 5261 0131	http://lmta.lt/en/health-insurance

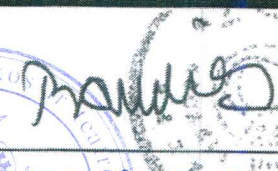

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details	Website for information
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 38 43-44 Email: international@kocaeli.edu.tr	http://int.kocaeli.edu.tr/index_en.php?enpages=page&id=accomodation
LT VILNIUS05	Coordinator for Student Exchange: Giedrė Antanavičienė giedre.antanaviciene@lmta.lt Tel. +370 5261 0131	http://lmta.lt/en/accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature ¹
TR KOCAELI02	Assoc. Prof. Dr. Banu İnan Karagül International Relations Unit Coordinator	11/11/2019	
LT VILNIUS05	Prof. Zbignevas Ibelgaupas Rector	11/11/2019	

¹ Scanned signatures are accepted