



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2019-2025 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Universidade da Beira Interior	P COVILHA01	Institucional Coordinator: Vice-rector for Internationalization Prof. Dr. José Carlos Páscoa Marques E-mail: vr.internacional.soc@ubi.pt Tel.: +351 275 329 177 Internationalization Office Erasmus Agreements E-mail: internacional@ubi.pt	General website: https://www.ubi.pt/ Course catalogue: https://www.ubi.pt/Cursos

		Tel.: +351 275 329 138	
Kocaeli University	TR KOCAELI02	<u>Institutional Coordinator:</u> Assoc. Prof. PhD. Banu İnan KARAGÜL Kocaeli Ün. Uluslararası İlişkiler Birimi Umutteoe 41380 Kocaeli TURKEY Tel: +902623033862 E-mail: international@kocaeli.edu.tr <u>Academic coordinator</u> Faculty of Sport Sciences, Assoc.Prof. PhD. Zekiye BASARAN zekiye.basaran@kocaeli.edu.tr	http://int.kocaeli.edu.tr/index_e_n.php http://sporbilimleri.kocaeli.edu.tr/

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
P COVILHA01	TR KOCAELI02	1014	Sports	1 st 2 nd	3 X 5 MONTHS 1 X 5 MONTHS	3 X 5 MONTHS
TR KOCAELI02	P COVILHA01	1014	Sports	1 st 2 nd	3 X 5 MONTHS 1 X 5 MONTHS	3 X 5 MONTHS

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration]	Staff Mobility for Training

P COVILHA01	TR KOCAELI02	1014	Sports	2 staff x 5 days (10 days)	2 staff x 5 days (10 days)
TR KOCAELI02	P COVILHA01	1014	Sports	2 staff x 5 days (10 days)	2 staff x 5 days (10 days)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies	Staff Mobility for Teaching
P COVILHA01	1014	PORTUGUESE	ENGLISH	B1	B2
TR KOCAELI02	1014	Turkish	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

TR KOCAELI02 -http://int.kocaeli.edu.tr/index_en.php?enpages=page&id=how-to-apply

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
TR KOCAELI02	May 31 st	November 30 th
P COVILHA01	May 31 st	November 30 th

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europa.europa.eu/en/resources/european-language-levels-cefr>

2. The receiving institution will send its decision within 2 weeks after the deadline mentioned.

3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

This agreement is valid for the period mentioned in the heading. In case both parties agree to modify or terminate the agreement before it officially comes to an end, they are free to do so. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

TR KOCAELI02

ECTS Grade	Equivalent Grade in Letters	Equivalent Grade in Numbers	Equivalent Grade out of 100	Level
A	AA	4,00	90-100	Excellent
B	BA	3,50	85-89	Very Good
C	BB	3,00	80-84	Good
D	CB	2,50	75-79	Satisfactory
E	CC	2,00	65-74	Sufficient
FX*	DC	1,50	58-64	Conditional Pass
FX*	DD	1,00	50-57	Conditional Pass
F*	FD	0,50	40-49	Fail
F*	FF	0,00	39 and less	Fail

Kocaeli University grading system

At Kocaeli University, one full academic year includes two terms with an ECTS credit of 30 for each. Each course is graded in numbers from 0,00 to 4,00 and these grades are equivalent in ECTS grade and level as follows: 0,00-0,50: Fail (F), 0,50-1,50: Conditional Pass (FX), 1,50-2,00: Sufficient (E), 2,00-2,50: Satisfactory (D), 2,50-3,00: Good (C), 3,00-3,50: Very Good (B), 3,50-4,00: Excellent (A)

The ECTS Credits and Grade Transformation Chart for incoming undergraduate/master's/doctorate students is available at the relevant tab of the following link:
<http://ogr.kocaeli.edu.tr/KOUBS/akts/index.cfm?Dilid=1>

P COVILHA01	Grading System of University of Beira Interior is attached to TOR	inter@ubi.pt	https://www.ubi.pt/Entidade/ougoing_erasmus_racademico
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2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P COVILHA01	inter@ubi.pt	https://www.ubi.pt/en/page/applications
TR KOCAELI02	International Relations Unit +90(262) 303 38 43 international@kocaeli.edu.tr	http://int.kocaeli.edu.tr/index_en.php?enpages=pag&id=student-visa

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P COVILHA01	inter@ubi.pt	https://www.ubi.pt/en/page/applications
TR KOCAELI02	International Relations Unit +90(262) 303 38 43 international@kocaeli.edu.tr	http://int.kocaeli.edu.tr/index_en.php?enpages=pag&id=insurance

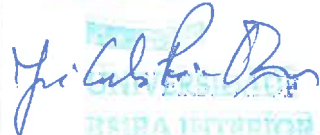
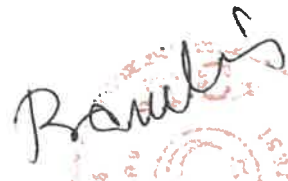
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P COVILHA01	inter@ubi.pt	https://www.ubi.pt/en/page/living_covilha
TR KOCAELI02	International Relations Unit +90(262) 303 38 43 international@kocaeli.edu.tr	http://int.kocaeli.edu.tr/index_en.php?enpages=page&id=accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
P COVILHA01	Prof. Dr. José Carlos Páscoa Marques Vice-rector for Internationalization		 DARIA INTERIOR
TR KOCAELI02	Assoc. Prof. Dr. Banu İnan KARAGÜL Erasmus Institutional Coordinator	03/01/2022	 Kocaeli University

NOTE: In the case of vacancy in the department quotas, students of other departments may benefit.

² Scanned signatures are accepted