



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2015-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
KOCAELI UNIVERSITY	TR KOCAELI02	Institutional Erasmus+ Coordinator: Doç. Dr. Doğan Yüksel +902623131332 international@kocaeli.edu.tr Departmental Coordinator: Aras ERGUNES Kocaeli Üniversitesi Fen- Edebiyat Fakültesi B Blok Felsefe Bölümü, İzmit/Kocaeli TURKEY +902623032852 aras.ergunes@kocaeli.edu.tr	For exchange students: http://int.kocaeli.edu.tr/int/ Course Catalogue: http://fef.kocaeli.edu.tr/index.php/undergraduatecurriculumn?id=14
OPOLE UNIVERSITY	PL OPOLE01	Institutional Erasmus+ Coordinator: Aleksandra SCHWIERZ, MA Office for Scientific Research and International Relations Opole University, Collegium Minus, 11a Kopernika Sq., 45-040 Opole, POLAND erasmus@uni.opole.pl	For exchange students: www.erasmusplus.uni.opole.pl Course Catalogue: http://erasmusplus.uni.opole.pl/show.php?id=87&lang=en&m=10

		<p>Departmental Coordinator: Krzysztof Piotr SKOWROŃSKI, Assistant Professor Faculty of History and Pedagogy Institute of Philosophy Collegium Civitas, ul. Katowicka 89, 45-061 Opole, POLAND skris65@gmail.com</p> <p>Departmental Coordinator: Michał WANKE, MA Faculty of History and Pedagogy Institute of Sociology Collegium Civitas, ul. Katowicka 89, 45-061 Opole, POLAND michal.wanke@uni.opole.pl</p>	
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B. Mobility numbers¹ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
TR KOCAELI02	PL OPOLE01	0223	Philosophy and ethics	1 st , 2 nd 3 rd	2 x 10 months	
		0239	Literary and cultural studies	1 st , 2 nd	2 x 10 months	
PL OPOLE01	TR KOCAELI02	0223	Philosophy and ethics	1 st , 2 nd 3 rd	2 x 10 months	
		0314	Sociology and cultural studies	1 st , 2 nd	1 x 10 months	

¹ Mobility numbers can be given per sending/receiving institutions and per education field
(<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

*[*Optional: Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

FROM	TO	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]			Staff Mobility for Teaching	Staff Mobility for Training *
[total number of days of teaching periods or average duration]					
TR KOCAELI02	PL OPOLE01	0223	Philosophy and ethics	2 x 5 days	1x 5 days
		0239	Literary and cultural studies	1 x 5 days	
PL OPOLE01	TR KOCAELI02	0223	Philosophy and ethics	2 x 5 days	
		0314	Sociology and cultural studies	2 x 5 days	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL OPOLE01		Polish	English (limited courses)	B1 in English recommended	B2 in English recommended
TR KOCAELI02		Turkish	English	B1 in English recommended	B2 in English recommended

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

D. Additional requirements

PL OPOLE01:

Students fill in the Application Form (to be found on www.erasmusplus.uni.opole.pl), Learning Agreement and Application for Accommodation (for those willing to stay in OU dormitories), three coloured photographs for the Student's ID. All documents should be sent before the deadline (for spring term – 15 December; for fall term – 15 June) to the Office for Scientific Research and International Relations duly signed and stamped by the Home Institution.

For staff mobility, the Teaching Programme or the Training Programme (to be found on www.erasmusplus.uni.opole.pl) should be discussed and prearranged with the particular Departmental Coordinator.

The students are guided by Departmental Coordinators for didactic issues as well as by the Office for Scientific Research and International Relations for practical issues like registration, residence permit, student ID, transportation options, accommodation, etc.

Opole University has the infrastructure to welcome students with disabilities.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL OPOLE 01	June 15 th	December 15 th
TR KOCAELI02	July	December

[to be adapted in case of a trimester system]*

PL OPOLE01

Academic Calendar:

- Fall term: from 1st October till mid-February (including final exams)
 - Spring term: from mid-February till 30th June (including final exams)
2. The receiving institution will send its decision within 4 weeks.
 3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished.

4. Termination of the agreement

The institutions decide in mutual agreement on the procedure of modifying or terminating the agreement. In the event of unilateral termination, a notice of at least one academic year has to be given.

"Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

PL OPOLE01

excellent	- 5	- A
very good	- 4,5	- B
good	- 4	- C
acceptable	- 3,5	- D
satisfactory	- 3	- E
fail	- 2	- F

TR KOCAELI02

At Kocaeli University, one full academic year includes two terms with an ECTS credit of 30 for each. Each course is graded in numbers from 0,00 to 4,00 and these grades are equivalent in ECTS grade and level as follows: 0,00-0,50: Fail (F), 0,50-1,50: Conditional Pass (FX), 1,50-2,00: Sufficient (E), 2,00-2,50: Satisfactory (D), 2,50-3,00: Good (C), 3,00-3,50: Very Good (B), 3,50-4,00: Excellent (A)

The ECTS Credits and Grade Transformation Chart for incoming undergraduate/masters/doctorate students is available at the relevant tab of the following link:

<http://sbe.kocaeli.edu.tr/?lg=en&&p=programs&abd=6&prq=38&sub=plan>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL OPOLE01	Office for Scientific Research and International Relations Tel.: +48 77 5415975 erasmus@uni.opole.pl	www.erasmusplus.uni.opole.pl
TR KOCAELI02	Office for International Relations +902623131332 international@kocaeli.edu.tr	http://int.kocaeli.edu.tr/int/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL OPOLE01	Office for Scientific Research and International Relations Tel.: +48 77 5415975 erasmus@uni.opole.pl	www.erasmusplus.uni.opole.pl
TR KOCAELI02	Office for International Relations +902623131332 international@kocaeli.edu.tr	http://int.kocaeli.edu.tr/int/

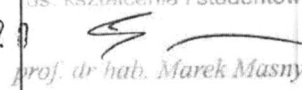
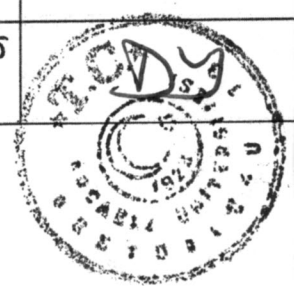
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL OPOLE01	Office for Scientific Research and International Relations Tel.: +48 77 5415975 erasmus@uni.opole.pl	www.kampus.uni.opole.pl
TR KOCAELI02	Office for International Relations +902623131332 international@kocaeli.edu.tr	http://int.kocaeli.edu.tr/int/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
PL OPOLE01	Prof. dr hab. Janusz SŁODCZYK Vice-Rector for Science and Finance	2015 - 11 - 20	Prorektor ds. kształcenia i studentów  prof. dr hab. Marek Masnyk
TR KOCAELI02	Assoc. Prof. Doğan Yüksel Institutional Coordinator	23/11/2015	

² Scanned signatures are accepted